



NAVARRO COLLEGE BOARD OF TRUSTEES
November 30, 2023
Meeting Minutes

On Thursday November 30, 2023, the Navarro College Board of Trustees gathered at the Waxahachie Chamber of Commerce located at 412 S. Rogers Street, Suite 100, Waxahachie, Texas to conduct their regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. "Buster" Atkeisson, Trustee Faith Boyd, Trustee Loran Seely and Trustee Kim C. Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Mr. Guy Featherston	Executive Dean, Waxahachie Campus, and Health Professions
Dr. Richard Phillips	Executive Dean of Academics Studies
Ms. Jeanette Underwood	Dean, Midlothian Campus, and Dual Credit
Ms. Susan Womack	Director of Institutional Research
Mr. Barry Sullivan	Director of Information Technology
Kevin Strength	President/CEO Waxahachie Chamber of Commerce
Michael Scott	City Manager Waxahachie
William Turner	President Baylor Scott & White Waxahachie
Ron Capehart	Attorney Linebarger Goggan Blair
Amber Turton	Campus Coordinator – Waxahachie
Cody Dickerson	M.I.S.C. Coordinator
Della Glidewen	Navarro County Chronicle

Other staff and guests were also present.

Call to Order

Chairman Phil Judson called the meeting to order at 7:00 p.m. and Chairman Judson began the meeting with prayer. After the prayer Chairman Judson thanked the City of Waxahachie for allowing Navarro College to hold the monthly Board Meeting at their Chamber of Commerce location.

Board Announcements

Chairman Judson announced Closed Session *following Item 601 – President's Report* to discuss Property, Legal and Personnel Matters in accordance with government Codes 551.071 and 551.074.

Open Forum Time

Ron Capehart with Linebarger Goggan Blair presented checks to Navarro College from proceeds collected. The checks totaled \$5,246.11.

Will Turner presented Baylor Scott and White Waxahachie hospital expansion. The expansion will include new patient tower, new north entry, ICU covered walkway, and parking garage. The hospital was awarded an A in Safety Grade and received a five-star hospital rating.

Trustee Atkeisson asked about the current capacity for patients, it is currently at 80% and the expansion will add more beds and add about 300 to 400 hundred more employees when expansion is complete.
Dr. Fegan commented to the Board how we are keeping in contact with partnerships with the community to fulfill the needs of patients.

Consent Calendar

Minutes – October 19, 2023

Course Load (Board Policy EC)

Consider Action on September 2023 Financial Statement

*Trustee Boyd made motion and second by Trustee Atkeisson to approve the Consent Calendar.
All in favor / none opposed.*

Update on Enrollment

Vice President Sina Ruiz presented the enrollment update.

Spring 2024 enrollments are up 5.78%, pre-registration traffic for winter mini is down 1.45%, Spring 16-week down 15.27% and Spring 1st 8-week up 33.71%. The percentage of goal achieved for Spring 2024 are 53% headcount, 55% contact hours and 53% semester credit hours.

Finance and Operations – October 2023 Financial Statement Update

Vice President Teresa Thomas presented the October 2023 Financial Statement.

Budget amendments for October 2023 totaled \$1.8 million. These amendments included TRIO allocation, SBDC federal allocation, insurance payment for switch gear, fund balance transfer for police cars, Waxahachie parking lot, FAST funding, Caston scholarships, and several Grant allocations.

As of October 2023, we have received 44.42% of Academic student income, 32.6% of Continuing Education income, 1.04% of local appropriations, 45.47% of state appropriations, 24.38% of Auxiliary fund.

Total year to date expenses for the Education and General fund are higher than October 2022 by \$1.3 million. Other expenditures increase in total from the same time last year by \$1.6 million. General Institutional increased over \$655,000 with most being in IT due to Oracle implementation costs. The 5% raises did not take place until January 2023, so October 2023 has 5% where October 2022 does not.

As of October 2023, the total Educational & General Revenue is higher by \$8.9 million from the same time in October 2022. Academic student revenue and Continuing Education are lower, local, and state appropriations funds higher by \$4.3 million. The federal and state grant revenue is higher and local grants are lower.

The comparison of the year-to-date revenue budget for October 2023 shows from our amended budget we still have \$28 million of revenue to collect in Educational & General and \$7.7 million in Auxiliary.

Instruction / Student Services / Athletics

Executive Dean Guy Featherston presented activities on the Waxahachie Campus.

The activities included XR Lab in Building A, E-Sports on campus, Parking lot renovation, Bulldogs Serve at Waxahachie Care.

Mr. Featherston updated the Board on moving Cosmetology from the current location on Highway 77 back to the Waxahachie Campus and presented changes needed to accomplish the move.

Chairman Judson thanked Dean Featherston and his team for their work and commented that moving the Cosmetology to the campus is a good move.

Update on Personnel Actions

Vice President Marcy Ballew presented the update on personnel

The following appointments were made during the period from October 20, 2023, to November 30, 2023:

- Daniel Sinohui – Lead Housing / Building Maintenance (11/1/2023)
- Bobbi Hilzendager – Administrative Assistant WCTE / Faculty Support (11/1/2023)
- Lacy Beam – Assistant Director – Student Financial Aid (11/1/2023)
- Michael Shuman – Assistant Professor of Agricultural Technology – John Deere (11/15/2023)
- Hannah Cope – Director of Academic Compliance (11/15/2023)
- Amanda Burkes – Financial Aid Success Coach (11/27/2023)

The following exits were announced during the period from October 20, 2023, to November 30, 2023:

Resignations:

- Matthew Golden – Head Athletic Trainer (10/26/2023)
- Kevin Fuller – Police Officer (10/31/2023)
- Allison McKinney – Success Coach (10/31/2023)
- Isidro Lopez – Police Officer (11/10/2023)
- Devonte Tolliver – Custodian (11/3/2023)
- William Bullard – Curator of Exhibits & Collections (11/30/2023)

District President's Report

Dr. Fegan presented calendar of events for December and first week of January.

Announcement, Closed Session, and Adjournment

Next Meeting Announcement - Chairman Judson announced the next Board of Trustees Meeting will be December 14, 2023 at 10 a.m. on the Corsicana Campus.

Convene into Closed Session – Trustee Atkeisson made motion and second by Trustee Boyd to convene into closed session at 8 p.m.

Reconvene into Open Session – Trustee Seely made motion and second by Vice-Chairman Todd McGraw to reconvene into open session at 9 p.m.

Meeting adjourned at 9 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee