



NAVARRO COLLEGE BOARD OF TRUSTEES
October 19, 2023
Meeting Minutes

On Thursday October 19, 2023, the Navarro College Board of Trustees gathered in the Bulldog Board Room located on the Corsicana Campus to conduct their regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. "Buster" Atkeisson, Trustee Faith Boyd, Trustee Loran Seely and Trustee Kim C. Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Mr. Guy Featherston	Executive Dean, Waxahachie Campus, and Health Professions
Dr. Richard Phillips	Executive Dean of Academics Studies
Ms. Jeanette Underwood	Dean, Midlothian Campus, and Dual Credit
Dr. Tara Peters	Executive Director of Workforce, Career & Technical Education
Dr. Paul Benero	Dean of Workforce, Career & Technical Education
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Ms. Susan Womack	Director of Institutional Research
Mr. Hank Bailey	Police Chief
Ms. Karen Simons	Executive Assistant to District President

Other staff and guests were also present.

Call to Order

Following dinner, the governing body relocated to the Bulldog Board Room to conduct their regular monthly meeting. Chairman Phil Judson called the meeting to order at 7:00 p.m. and Trustee Aldama began the meeting with a prayer.

Board Announcements

Chairman Judson announced Closed Session *following Item 601 – President's Report* to discuss Legal and Personnel Matters in accordance with government Codes 551.071 and 551.074.

Open Forum Time

No request to address the Board.

Consent Calendar

Minutes – September 28, 2023

Trustee Loran Seely made motion to approve the Consent Calendar and was seconded by Trustee A.L. Atkeisson. All in favor / none opposed.

Board Recognition

The Board of Trustees recognized Vice President Teresa Thomas and Finance Team for receiving the Government Finance Officers Association award on the 8-31-2022 Annual Comprehensive Financial Report. Chairman Phil Judson and District President Dr. Kevin G. Fegan presented certificates, took pictures with the team, and thanked the Finance Team for their work.

The Board of Trustees recognized Stacie Sipes and Marketing Team for receiving Outstanding Achievement of NCMPR Peer Awards for Marketing Programs. Chairman Phil Judson and District President Kevin G. Fegan presented certificates, took pictures, and congratulated the Marketing Team on all their accomplishments.

Update on Enrollment

Vice President Sina Ruiz presented the enrollment update. No action is required.

The Fall 2nd 8 weeks semester credit hours are up 10% from the same time last year. *Priority* Spring pre-registration opens on Monday, October 23, and Spring pre-registration opens on Monday, November 6 to register for Winter Mini, Spring 16-week and 1st 8-week terms. Vice President Sina Ruiz mentioned the 2023 Strategic Planning Workshop will be held on November 1, 2023. Items included for the workshop are Enrollment Analysis, 2023-2024 Cost Analysis, Strategic Initiatives, Performance outcomes, and 2024-2025 Cost Analysis.

Finance and Operations – September 2023 Financial Statement Update

Vice President Teresa Thomas gave the update on September 2023 Financial Statement. No action is required

This month we have had opportunities in the technical area and do not have the data to present this month financials but will present them at the next Board Meeting on November 30th. Vice President Teresa Thomas mentioned that Navarro College has received the 1st installment of funding, \$1.5 million in base tier funding and \$5.7 million in performance tier funding.

Cost Analysis by cohort

District President Dr. Kevin G. Fegan presented the Cost Analysis by cohort and gave a quick overview of the Revenue Sources, Performance Tier Funding, Base Tier Funding, Other Revenue Sources and Expenses. The cohort information was presented for Academic (E2), CTE, Dual Credit, Health Profession, Continuing Ed., Police Academy, Athletics and Fine Arts. Dr. Fegan made comment that information within the cohort could change as we continue to work through the process.

Trustee Loran Seely asked if earning the 15 credit hours has a time limit for completion and Trustee A.L. Atkeisson asked if students can qualify in several different categories. District President Dr. Kevin G. Fegan responded that we are still learning information on the time limits for completion of the hours and yes students can qualify in more than one category

Chairman Phil Judson made comment that the cohort analysis information is very analytical and what a great job on preparing the data.

Update on Personnel Actions

Vice President Marcy Ballew presented the update on personnel. No action required.

The following appointments were made during the period from September 29, 2023, to October 19, 2023:

- Fu'Tra Banks – Area Housing Coordinator (10/2/2023)
- Leslie Goehring – Assistant Soccer Coach (10/16/2023)
- Kiyana Faulk – Dining Services Associate (10/16/2023)

The following exits were announced during the period from September 29, 2023, to October 19, 2023:

Resignations:

- Alan Vitters – Maintenance Worker – Housing (10/27/2023)

Terminations:

- Joe Atkeisson – Maintenance Technician (10/13/2023)

There were no non-renewals, or transfers during the period from September 29, 2023, to October 19, 2023:

District President's Report

District President Dr. Kevin G. Fegan reviewed highlights of upcoming events on the Board Calendar for the month of October and November 2023. Dr. Fegan commented that the Texas Veterans Parade for next year will be coordinated along with our Veterans Program at the Corsicana Campus.

Announcement and Adjournment

Chairman Phil Judson announced the next Board Meeting will be November 30, 2023 at 7 p.m. in Waxahachie and asked for a motion to convene into closed session.

Trustee Faith Boyd made motion to convene into closed session and second by Vice-Chairman Todd McGraw at 7:50 pm.

Chairman Phil Judson made motion to convene into open session and second by Trustee A.L. Atkeisson at 9:20 p.m. and then the meeting adjourned at 9:20 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee